

DAV INSTITUTIONS, WEST BENGAL ZONE
(Managed by DAV College Managing Committee, New Delhi - 110055)

DAV Institutions, West Bengal Zone require the following personnel for various schools under West Bengal Zone as per details given below: -

For Schools of					
DAV Public/Model School : Madhukunda (WB-001), Purulia (WB-002), MTPS Mejia (WB-003), Durgapur (WB-004), HCL Rupnarainpur (WB-005), ECL-Pandaveswar (WB-006), ECL-Nimcha (WB-007), Raniganj (WB-008), Kanyapur-Asansol (WB-009), Midnapore (WB-010), IIT Kharagpur (WB-011), Dubrajpur (WB-013), Bankura (WB-014), Balurghat (WB-016), Barrackpore (WB-017), ECL-Jhanjra (WB-018), KSTP-Asansol (WB-020), Haldia (WB-021), STPS Santaldih (WB-022), Sankarpur (WB-023) & Dhadka-Asansol (WB-024).					
Post	PGT	TGT	PRT	Nursery /Bal Vatika / Pre-Primary Teacher: (Female candidates only)	Ministerial / Non Teaching Staff
Subjects	English, Physics, Chemistry, Mathematics, Biology, History, Geography, Political Science, Hindi, Bengali, Commerce, Economics, Computer Science, Psychology, Sociology, Home Science, Physical Education & Painting.	English, Science, Mathematics, Social Science, Hindi, Sanskrit, Bengali, Computer Science, Music, Dance, Painting, Physical Education, Library & Information Science.	English, Science, Mathematics, Social Science, Hindi, Sanskrit, Bengali, Computer Science, Music, Dance, Painting, Physical Education, Library & Information Science and Wellness Teacher/Counsellor.		LDC (Accounts), LDC (Administration), UDC, Assistant, Front Office Assistant/Receptionist, Nurse, Lab. Assistant (Physics, Chemistry, Biology & Computer Sc.), Library Assistant.
Qualification	Post Graduate with at least 50% marks from UGC recognized University and B.Ed. from NCTE recognized Colleges only. Physical Education: M.P.Ed. (only) from UGC recognized university. Painting: MFA / MVA from UGC recognized university.	Post Graduate / Graduate with at least 50% marks from UGC recognized university and B.Ed. from NCTE recognized Colleges only with CTET/STET. Computer Science: MCA/M.Sc./M. Tech./BCA/ B.Sc./B. Tech. (Computer Sc.) & B.Ed. from NCTE recognized Colleges only. Music/Dance: Post Graduate / Graduate in / with Music / Dance from a UGC recognized university. Painting: MFA/MVA/BFA / BVA from UGC recognized university. Physical Education: M.P.Ed./B.P.Ed. from UGC recognized university. Library & Information Sc. M.L.I.S./B.L.I.S and proficient in working with Computer.	Post Graduate / Graduate with at least 50% marks from UGC recognized university and B.Ed. from NCTE approved Colleges only with CTET/STET. Computer Science: MCA/M.Sc./M.Tech./BCA/B.Sc./B. Tech. (Computer Sc.) & B.Ed. from NCTE recognized Colleges only. Music/Dance: Post Graduate / Graduate in/with Music from UGC recognized university. Painting: MFA/MVA/BFA/BVA from UGC recognized university. Physical Education: M.P.Ed./B.P.Ed from UGC recognized university. Library & Information Science: M.L.I.S./B.L.I.S & proficient in working with Computer. Wellness Teacher/Counsellor: Post Graduate/Graduate in Psychology or Post Graduate in Child Development or Post Graduate/Graduate with Diploma in Career Guidance and Counselling.	Graduation (minimum 50% marks) from UGC recognized university with valid NTT (2 years) from a NCTE recognized institute. OR B.El.Ed. (4 years) OR D.El.Ed. (2 years) OR Graduates with JBT (Two years).	LDC (Accounts): M.Com./B.Com. from UGC recognized university with proficiency in Computer (MS Office & Tally) and excellent written & verbal communication skill in English preferably with 1 year working experience. LDC (Administration): M.Com./B.Com. from UGC recognized university with proficiency in Computer (MS Office) and excellent written & verbal communication skill in English preferably with 1 year working experience. UDC: M.Com./B.Com from UGC recognized university with proficiency in Computer (MS Office & Tally) excellent written & verbal communication skill in English with 3 years working experience. Assistant: M.Com./B.Com from UGC recognized university with knowledge of drafting, accounts, rules and regulation of education department (CBSE & State Govt.), conversant in use of accounting software like Tally, etc. with 05 years working experience. Front Office Assistant/Receptionist: Graduate from UGC recognized university with proficiency in Computer (MS Office) and excellent communication skills in English preferably with working experience. Nurse: B.Sc. Nursing & Midwifery (4 years) from institute recognized by INC Or 3½ years Diploma in GNM recognized by INC preferably with working experience. Lab. Asstt. (Phy., Chem. & Bio): B.Sc. from UGC recognized university with proficiency in Computer (MS Office) preferably with working experience. Lab. Asstt. (Computer Sc.): B. Sc. with Computer Science / BCA from UGC recognized university preferably with working experience. Library Assistant: Diploma in Library & Information Science from UGC recognized university. He / She must also be proficient in working with computer.
Experience	Atleast 5 years of teaching experience in senior secondary classes (XI & XII) in CBSE/ICSE affiliated/Govt./Govt. aided school.	Atleast 3 years of teaching experience in secondary classes (VI-X) in CBSE/ICSE affiliated Govt./Govt. aided school.	Atleast 3 years of teaching experience in primary classes (I-V) in CBSE/ICSE affiliated schools. For Librarian atleast 3 years working experience in CBSE/ICSE affiliated school. For Wellness Teacher/Counsellor: Atleast 2 years working experience in CBSE/ICSE affiliated school.	Atleast 2 years of teaching experience in Nursery/Bal Vatika/Pre-primary classes.	Note: (1) Proficiency in written & verbal communication in English and ICT skills is a must for all the posts. (2) Contractual appointments of teachers may also be considered without CTET/STET. (3) Salary as per 7 th Pay Commission as applicable in the concerned school for Regular appointments only. (4) Candidates above 35 years of age as on 31.12.2025 should not apply. However, relaxation in age upto maximum 5-7 years may be given to the candidates having experience of teaching/working in an affiliated CBSE/ICSE/Govt./Govt. aided schools. (5) Accomplishment in co-curricular activities shall be given preference.

Regional Officer
DAV Institutions, West Bengal Zone

:- IMPORTANT POINTS TO NOTE (For the Candidates) :-

1. No candidate will be allowed to appear in the CBT from the school (exam centre) where he/she or his/her spouse or relative is/are working.
2. Non-CBT ad-hoc/temporary candidates must appear in CBT 2025.
3. Regular staff members aspiring for upgradation to a higher post/designation (if there is a vacancy in the school), must appear in CBT 2025.
4. IMPORTANT : CBT qualified candidate, who has got employment at a DAV school by virtue of CBT 2024, need not appear in CBT 2025, ONLY if he/she continues to work in the same school at the same post. However, for joining another DAV school, in the same/other state/city, the candidate will have to appear in CBT 2025.
5. IMPORTANT : The candidates must use their RMN (Registered Mobile Number) and their own email id to login and fill the CBT Registration form. The same mobile number & email id will be required to access the admit card or P.E.C. in the later stages. Hence, candidates are warned not to change their mobile number or use someone else's mobile number for registration.
6. Duplicate applications will not be accepted for CBT 2025. Each candidate must apply for ONE POST ONLY. The datesheet will be condensed and multiple exams will fall on a particular day/slot. Hence, candidates must apply for the post they are eligible for and confident about.
7. Scrutiny of applications will be done before CBT at school/zonal level. Non-eligible candidates can not appear in CBT 2025.
8. DAV-CBT will be conducted for all the posts collectively mentioned in the advertisement. However, different DAV schools of the zone/state may have vacancies for different posts as per requirement.
9. To appear in CBT 2025, CBT Registration Form will be filled by the eligible candidates and exam fee will be paid online on DAV Recruitment website - <https://davrecruit.davcmc.in/> . Keep checking for updates on the website.
10. Those who qualify in CBT-2025 shall be issued a Provisional Eligibility Card, with which they can apply at any DAV school across the country, whenever there is a vacancy for that post. Final selection will be made on the basis of Demo and Panel Interview at School level.



DAV College Managing Committee
Chitragupta Road, Paharganj, Delhi
DAV Staff Recruitment- 2025
Application Form (Phase I)
for Teaching and Non-Teaching staff
DAV West Bengal Zone

Kindly fill the whole form. Write N/A wherever not applicable as per your post/subject.

Paste your
latest
photograph
here

Post Applied For:

(Please tick and fill whichever is applicable)

<input type="checkbox"/>	Teaching post <i>(Please mention post applied for - e.g. PGT/TGT/ PRT/Nursery Teacher)</i>	Mention Subject applied for
<input type="checkbox"/>	Non-teaching post <i>(Please mention post applied for)</i>	

Personal Information:

First Name: _____ Last Name: _____

Father's Name: _____ Mother's Name: _____

Nationality: _____ Religion : _____

Date of Birth: _____/_____/_____ (dd/mm/yyyy) Gender : Male Female

Registered Mobile Number: _____ WhatsApp Number: _____

Permanent Address: _____

_____ City: _____ State: _____

Pin code: _____ Email Address: _____

Proficiency in Computers : Yes No

Languages Spoken: _____

Whether working/worked in any DAV school : Yes No

If Yes, Name of the DAV School: _____

Year/s when worked/since when working _____

Total Experience (in years): _____

Name of School	Post and Subject	Date of Joining	Date of Relieving	Experience	Salary drawn

Educational Qualifications:

	Name of Board/ University	Year of passing	Marks Obtained	Total Marks	Percentage	Division	Whether passed from Correspondence/ Open School/Non-Collegiate (Yes/No)
X							
XII							
Graduation							
Post Graduation							

Professional Qualifications:

[M.Ed, B.Ed, N.T.T, J.BT, Computer Course etc]

	Name of Board/University	Marks Obtained	Total Marks	Percentage	Division	Whether passed from Correspondence/Open School/Non-Collegiate (Yes/No)
1.						
2.						
3.						

Certifications

CTET/STET/Any other

How can you contribute to the school besides teaching your subject? Select your Interest area(s)

<input type="checkbox"/> Games and Sports	<input type="checkbox"/> Yoga	<input type="checkbox"/> Art and Crafts
<input type="checkbox"/> Organizing Events	<input type="checkbox"/> Painting	<input type="checkbox"/> Music
<input type="checkbox"/> Dramatics	<input type="checkbox"/> Dance	<input type="checkbox"/> Robotics
<input type="checkbox"/> Career counselling	<input type="checkbox"/> Literary activities	<input type="checkbox"/> SEWA & community welfare projects
Any other		
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

Documents to be attached by the candidate :-

- Educational Certificates (Attach documents matching your listed qualifications)
- Professional certifications
- Experience Letters (if applicable)
- ID Proof (Aadhar/Passport/Any other)
- 2 Photographs (recent, passport size)
- Declaration

Declaration by the Applicant

I _____

S/D/W/o _____

hereby declare that all the information provided in this application form is true and correct to the best of my knowledge and belief.

I understand that if any information is found to be incorrect or misleading, my application may be rejected, and I may be disqualified from the recruitment process or my appointment may be terminated.

Date: ___/___/_____

Place: _____

Signature: _____

- ✓ **Duly filled in Application/Recruitment Form along with self-attested copies of testimonials and recent passport size photograph must be submitted by hand or sent by Speed Post / Courier so as to reach to any one of the following schools as per the convenience of the candidates latest by 05th November 2024:**

<p>ATREYEE DAV PUBLIC SCHOOL MONGALPUR, BALURGHAT DISTT.- DAKSHIN DINAJPUR WEST BENGAL- 733101</p>	<p>DAV PUBLIC SCHOOL PLOT NO 8, DAAK BUNGALOW ROAD MIDNAPORE, DISTT.-PASCHIM MEDINIPUR WEST BENGAL- 721101</p>	<p>MDB DAV PUBLIC SCHOOL JAGANNATHBATI,NH-60, BIKNA P.O. - KESIAKOLE, DISTT.- BANKURA, WEST BENGAL- 722155</p>
<p>D.A.V.PUBLIC SCHOOL KANYAPUR NEAR D.M OFFICE, LIONS CLUB ROAD, R.K MISSION, ASANSOL PASCHIM BARDHAMAN, WEST BENGAL- 713305</p>	<p>DSK DAV PUBLIC SCHOOL WILCOX ROAD,SIMULIA, DISTT.- PURULIA, WEST BENGAL - 723102</p>	<p>DAV MODEL SCHOOL J.M. SENGUPTA ROAD B-ZONE, DURGAPUR, DISTT.-PASCHIM BARDHAMAN WEST BENGAL- 713205</p>